

Board of Trustees

Organisational Brief

Autumn 2018



**Forth
Environment
Link** LINKING PEOPLE AND
THE ENVIRONMENT

Our Values

Forth Environment Link (FEL) is a Scottish environmental charity leading the way on connecting people and place. FEL supports more day to day journeys on foot or by bike; encourages more local food to be grown and eaten in our communities; and helps increase the lifespan of our everyday items.

The following values underpin our activity as an organisation:

People First

Investing in our team to ensure we can provide tailored support where it is needed most.

Enabling

Delivering activity in a way that is practical, easy to understand and accessible to everyone.

Collaborative

Ensuring we work in partnership to add value where we can.

Innovative

Testing and developing new ideas and being a catalyst for change.

Passionate

In everything we do, we demonstrate a love for the environment and our place within it.

Fair

Working in a way that is inclusive and reflects the needs of the people and communities we work with.

Our strategic approach reflects our ambition as an organisation and recognises the role the third sector will perform in delivering national outcomes at a local and regional level.

FEL is partly funded by Scottish Government but is also required to generate additional revenue through grants, income generation and other fundraising activities.



Active Travel

Increasing cycling and walking journeys is an important way to help improve our environment. However, we realise that, more often than not, people need a little helping hand to make it an everyday reality.

From route planning to bike maintenance, buddy commutes to Nordic Walking, FEL's Active Travel team is there to provide advice and encouragement



Circular Economy

Breathing new life into old or unwanted items is at the heart of Revive Falkirk with the evolution of a new kind of community reuse space in the Town Centre. The project puts carbon savings at the forefront of delivering innovation in reuse retailing, transforming items that would otherwise be condemned to landfill and building skills within the community.

Food and Growing

Growing, Cooking & Eating local food for the benefit of our health, our environment and our economy is part of FEL's DNA. There is an abundance of FEL support, skills and resources to help put local food at the heart of our communities.



The Opportunity

In recognition of the ever-changing landscape of the organisation, Forth Environment Link would like to appoint new Trustees to expand the current knowledge-base and diversity of the Board.

We are currently looking for Trustees who are passionate about the environment, and who can help us achieve our strategic aims and ambitions, particularly those with significant skills and experience in one or more of the following areas:

- Strategic development.
- Financial and budget management, with knowledge of corporate or charity governance.
- Fundraising.
- Procurement.
- Human Resources.
- Marketing/communication.
- Familiarity with local government policies of Forth Valley including Clackmannanshire, Stirling and Falkirk area.
- Wider knowledge of Scotland and Scottish Government policies on areas of strategic relevance to FEL.

We would particularly welcome applications from young people or those with a youth perspective, as this area is currently under represented on the Board.



Terms of Appointment

All Trustees undertake their duties on a voluntary capacity. Forth Environment Link will reimburse any expenses incurred on behalf of the organisation where applicable, on request. Trustees are appointed for an initial period of 3 years, renewable for a further term of 3 years. Trustees should be prepared to give the equivalent of at least 10 days' work a year to the organisation on a voluntary basis.

Forth Environment Link would prefer to appoint Trustees who can control their own diary. While it is accepted that Trustees may occasionally have to give their apologies for absence, there is a shared commitment that this will be by exception. Trustees can only give their apologies for a maximum of 2 meetings.

The Trustees meet four to six times a year between Forth Environment Link's main offices at Balallan House, Allan Park, Stirling and 199a-203 High Street, Falkirk. Meetings take place between the hours of 6pm and 9pm, refreshments are provided. The Annual General Meeting is held within Balallan House where all Trustees are expected to attend. FEL runs an annual Away Day for Staff and Board Members to discuss strategy and future planning, Board Members are asked to attend when possible.



General Attributes

Trustees will be expected to have experience in some of the following areas;

- Knowledge and experience of policy areas relevant to our work.
- Experience that will assist in implementation of FEL's emerging strategy.
- Good understanding of the current political and policy environment in Scotland.
- Strategic, financial and budget management, with knowledge of corporate or charity governance.
- Experience of impact measurement.
- Procurement and / or contract management.
- Human Resources.



You will be expected to have an approach that demonstrates personal integrity and empathy for the philosophy of FEL and a belief in “ giving back” to society. You will be an independent thinker with sound judgement. Well networked across Scotland with a good understanding of the role of the third sector.

It is expected that you will possess strong networking capabilities that can be utilised for the benefit of the FEL. You will be strategically and financially aware, with an ability to take a wider view than confined by your discipline or background.

Good interpersonal skills including the ability to listen and to communicate ideas, concepts and facts succinctly and empathetically are crucial. Political astuteness and sensitivity as well as having a commitment to share best practice and common values is important.

You will be a critical listener with an ability to ask probing questions. Your communication skills will demonstrate your integrity and awareness of standards in public life.

Trustees will be expected to have strong communication skills and the ability to influence and a track record of engagement in civic society. The post comes with an understanding that there will be a commitment to attend ad hoc and committee meetings, as required.

Our Trustees

It has been a great privilege to chair the Board of Trustees through all the ambitious stages of development over the past years. It has been made particularly rewarding to see the results of all the policy development and the partnerships which have evolved coming together. Forth Environment Link has always been a vibrant organisation, thoroughly engaged with our communities. We would be delighted to welcome new people to the Board of Trustees and I can assure you that you will find it an exciting and dynamic organisation with which to be involved. I'll look forward to hearing from you.

Kate Sankey

Kate Sankey
Chair, Forth Environment Link



Our Current Trustees

- **Kate Sankey, Board Chair**
- **Rod Lawson, Treasurer**
- **John Lamond**
- **Sheila Winstone**
- **Cath Preston**
- **Peter Stott**
- **Angela Mitchell**

Get in Touch

If you are interested in becoming part of Forth Environment Link's Board of Trustees, please [apply online](#) (*Closing date 31st January*)

Email: Kate Sankey, Chair, Forth Environment Link : info@forthenvironmentlink.org

Forth Environment Link is a registered company
with charitable status.

Registered Address:

Balallan House
24 Allan Park
Stirling FK8 2QG

Tel. 01786 449215

Web: www.forthenvironmentlink.org

Email: info@forthenvironmentlink.org

Company No. 286 723

Scottish Charity No. SCO 019 276



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